Rental Information for the Blue Orange Theatre

All Terms are Subject to Contract

The Blue Orange Theatre is operated by Blue Orange Arts Ltd, a registered charity (1145871).

**Rental of the auditorium space**

**£400 per day** (10.00am - 11.30pm).

**£1,500 per week** (Monday 10.00am – Sunday 11.30pm).

Box office

The rental includes Blue Orange Arts Ltd operating a box office for the shows. Tickets may be purchased over the phone, on the Internet, in person on the day of performance or in person via an appointment.

Blue Orange Arts Ltd makes a charge of 4.5% for all Internet purchase and 2.5% for all credit card purchases. (These represent costs, which are charged to us by PayPal and the credit card company.)

Ticket Prices

Blue Orange Arts is committed to providing an accessible theatre and standard ticket prices of £11 standard or £9 concessions. (Concessions are student, under 16, over 65, unemployed or equity member). Ticket prices can be varied by agreement.

Music

Due to our licence and being part of a mixed use development we have a restriction on the level of amplified sound. This limits the types of musical performances which we can accommodate. Please contact us for full details.

Licences

A PRS licence, a performing rights licence and any other necessary licences must be obtained by the visiting theatre company.

Interval

We expect all shows to include an interval. Any show that does not include an interval will incur an additional cost of £100 per performance.

Marketing

Subject to availability we will include productions within the following:

* Our website www.blueorangetheatre.co.uk
* Season brochure
* Email mailing list

We can accept up to 500 flyers and 4 x A3 posters at the theatre. If we receive flyers in time we will drop them into the Library network of 39 sites (we recommend 40 flyers per site) and Tourist Information centres (200 flyers shared between New Street, Jewellery Quarter and the Airport). We will provide a logo and information for flyers and posters, which must be displayed prominently.

Technician

A technician will be provided for 4 hours during “get in” to assist and to brief on operation of the equipment. If more technical assistance is required it is charged directly by the technician at £10 per hour (minimum 4 hour sessions). Please note, if you do not request additional technician time there will be no technical support available.

Capacity and Seating

Seating capacity varies according to configuration but due to fire regulations under all circumstances the capacity allowed in the auditorium must not exceed 120 persons. This must include all cast, technicians, stage managers etc.

Although the Blue Orange Theatre is a flexible space, moving the seating is a significant task and as such a charge of £500 will be made to change the configuration. If the company wishes to move the seating themselves, an additional charge of £100 will be made for a technician to supervise (seating must be returned to original configuration after the performance). The current standard seating configuration is a stage floor with seating on three sides. (Please confirm this at time of booking).

Payment Terms

No dates will be reserved until a non-refundable deposit of 25% is made. The balance is due no later than two weeks before the first booked date.

Front Of House

Blue Orange Arts will provide all front of house staff necessary during performances but stage management is the responsibility of the visiting theatre company.

Selection of Work

Please note that the Blue Orange Theatre has a strict colour-blind casting policy. Other than exceptional circumstances we would expect visiting companies to adhere to this policy. The Board of Trustees reserves the right to select work to ensure that the content is appropriate for the Theatre and our audiences.

**Studio rental prices**

**£25 per hour**

**£75 for half day (4 consecutive hours)**

10.00am – 2.00pm

2.00pm – 6.00pm

6.00pm – 10.00pm

**£125 for a day (8 consecutive hours)**

**£500 1 week (5 days, 8 consecutive hours a day)**

**Bar rental prices**

**£25 per hour**

**£60 for half day (4 consecutive hours)**

10.00am – 2.00pm

2.00pm – 6.00pm

6.00pm – 10.00pm

**£100 for a day (8 consecutive hours)**

Further discounts can be had for longer term or regular bookings.

Time booked must include get in and the room must be left how if is found. Additional surcharge may be charged for unusual times. Discounts may be available if worked

**Please be aware that these prices cover basic room hire with no extras included. We understand that every booking has its own unique requirements. Please contact us with full details of your event and an appropriate hire price can be negotiated.**

Catering

Catering can be provided at the below prices. If a hirer wishes to bring their own catering that may be possible but will be charged at a surcharge of £2 per head.

£3 per head - Coffee, Tea and biscuits (self service)

£7 per head – Coffee, Tea and biscuits, light lunch (sandwich, samosa and bag of crisps)

Capacity and Seating

Due to fire regulations, the maximum capacity for the studio is 60 people.

Payment Terms

No booking will be confirmed until payment has been received in full, until that point another booking can be made for that time slot. No dates will be reserved until a non-refundable deposit of 25% is made. The balance is due no later than two weeks before the first booked date.